

WARREN COUNTY COMMISSIONERS MEETING
MONDAY MAY 16, 2022

Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Craig Greenwood.

Also, In Attendance: Ron Haston, Ben Dispennett, Diana Marion, Kippi Johnson, Jon Smith, Randy Wurtsbaugh, Monte Mickle, Robert Bulington, Leonard Purcell.

Public:

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Jenny Hobough, Highway Office Manager; Matt Herndon, Highway Superintendent; John Kuiper, Zoning Director; Sharon Hutchison, Council/Grant Contractor (remote); Ethan Foxworthy, Council; Rusty Hart, Sheriff; Phil Astell, EMA Director; Ken Boruff, EMA Assist Director; Jill Wilson, HR Director
Ross

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
 - a. Clay Andrews made a motion to approve the agenda with a second from Adam Hanthorne, all voted in favor.
 - b. Adam Hanthorne made a motion to approve the May 2, 2022 Commissioner Meeting minutes with a second from Craig Greenwood, all voted in favor.
 - c. Adam Hanthorne made a motion to approve the May 2, 2022 – May 16, 2022 Accounts Payable Claim Dockets with a second from Craig Greenwood, all voted in favor.
 - d. Adam Hanthorne made a motion to approve the May 13, 2022 payroll with a second from Craig Greenwood, all voted in favor.
 - e. Highway – Herndon stated MJ electric was discussed concerning road repair/cost. Barce will look into this. Highway has received 2 pickup trucks from Enterprise and will be trading in 2 trucks with estimated trade-in of \$22,000. Discussed the permit fee and the fee is per site.
 - f. UBO Hearings – Clay Andrews called the Hearing to order. Ingrid Barce began the hearing.
 - a. Mickle – Barce inquired about the progress and status of compliance. Mickle stated sickness has been an issue and is not quite finished yet but working on this. Kuiper stated there is work to be done. Discussed the work remaining to be done. Barce inquired of the time to finalize. Mickle stated 30 days. Craig Greenwood made a motion to affirm the UBO and modify the order granting 30-day extension with a second from Clay Andrews, all voted in favor. Barce stated the next hearing will be June 20, 2022 at 8:30 a.m.
 - b. Purcell – Barce inquired about 1630 N Van Buren St and status of compliance. Purcell stated he is working on this currently. Kuiper inquired about the building that is an issue. Purcell stated he will clean up, take down building. Kuiper stated a variance hearing if rebuilding as too close to road. Barce inquired of time to finalize. Purcell stated 30 days possibly weather permitting. Clay Andrews made a motion to affirm the UBO and modify the order granting 30-day extension with a second from Adam Hanthorne, all voted in favor. Barce stated the next hearing will be June 20, 2022 at 8:30 a.m.
 - c. Johnson – Barce inquired about 772 E Third St and status of compliance. Johnson stated weeds have been removed, yard mowed, window boarded up and other work continues. Discussed photos showing work done over the weekend. Johnson stated she will be retaining the property. Adam Hanthorne made a motion to release the UBO with a second from Craig Greenwood, all voted in favor. Barce explained this is released but if issues come up again, Johnson will be called back in.
 - d. Adams – Barce explained 7716 E Third St as Adams was not present. Kuiper explained contact from Adams and photos sent showing front yard mowed, materials to improve the house, house cleaned out and a lot of debris cleaned up and still waiting on the Surveyor for the property line issues. Clay Andrews made a motion to affirm the UBO and modify the order granting a 60-day extension with a second from Craig Greenwood, all voted in favor. Barce state the next hearing will be July 18, 2022 at 8:30 a.m.
 - e. Bulington – Barce inquired about the progress and status of compliance. Bulington stated weather has made the cleanup difficult and unable to get help. Bulington explained work that has been completed and will need more than 30 days due to weather issues. Kuiper explained progress that has been made and items still needed to be accomplished. Clay Andrews made a motion to affirm the UBO and modify granting a 30-day extension with a second from Craig Greenwood, all voted in favor. Barce stated the next hearing will be June 20, 2022 at 8:30 a.m.
 - f. Gregory/Smith – Barce inquired about 7759 E Third St and status of compliance. Smith explained work that has been completed including fill hole, mowing but weather has been an issue. Kuiper stated work is being completed. Smith requested 60 or 90 days. Craig Greenwood made a motion to affirm the UBO and modify the order granting a 60-day extension with a second from Clay Andrews, all voted in favor.
 - g. Clay Andrews made a motion to closed the UBO Hearing with a second from Adam Hanthorne, all voted in favor.
 - g. Bid opening bridge 89 – Hobough explained no bids were received and requested table. The Commissioners agreed to table until June 20th meeting.
 - h. Ron Haston, Pence Water System Upgrade – Haston explained his representation of Pence. Pence is the smallest town in state with a water system. There are compliance issues with IDEM that must be resolved such as flushing the system, water valves are too old, pressure issue, etc. Haston presented quotes to become compliant Pence will need 4 valves replaced, 4 valves to zone off \$30,150 and zone valves \$13,040. The largest compliance issue is the tank which the building was built around so a new building would be need. The system currently is based on volunteers for repairs with a yearly income of approximately \$1,650 which is not enough for the repairs needed. Greenwood, Hutchison will contact KIRPC to investigate grants and funding

options. Currently 17 families are connected and more would like to connect. Hutchison explained OCRA survey will need to be done.

- i. Highway CDL/Employee Contract – Andrews read the Resolution for the CDL/Employee Contracts. Jud Barce explained resolution states paying for the CDL but requires paying County back if employee leaves before 5 years at a prorated rate. If need retesting, the employee will pay and if terminated no pay back required. Employee will sign a agreement with County. Discussed grant options, Workforce Development and rehire being added to Resolution. Adam Hanthorne made a motion to approve Resolution #2022-0516 to establish a policy for CDL with verbiage to be changed for highway employee to be hired for a rehire with a second from Clay Andrews, all voted in favor.
- j. Cemetery Mowing at County Home Property – Greenwood explained mowing of the County Home Poor Cemetery. Jeff Griffin quoted \$75/mowing with approximately 25-30 mowing per year as discussed at previous meeting. Weston-Hubner presented an invoice for \$75.00 for mowing in April. Greenwood proposed 20 max mowing a year at \$75.00/mowing which would be 1500/year. Craig Greenwood made a motion to approve \$75/mowing with no more than 20-year season by Jeff Griffin paid from County Farm Fund 4800 with a second from Adam Hanthorne, all voted in favor. Discussed deeding to the township for expansion of township cemetery as they are next to each other.

Old Business:

- a. Courtroom/Courthouse Repairs – Greenwood explained working on invoice from Heritage Masonry and will have for next meeting. Affordable Concrete invoice was explained at \$2,400 for repaired concrete in the area between courthouse and jail which will be paid from County General Custodial budget. Greenwood explained the courtroom ceiling tile will be finished soon. The hall water fountains need electrical moved and still waiting. Installed sign on HR building. Anywhere Lawn Care will finish reseeding grass on courthouse lawn.
- b. Jail Generator/Phone System – Hanthorne presented a quote from Huston Electric of \$69,900 for a 60 Kw natural gas, removing old generator, connecting new generator, automatic transfer switch. Andrews stated he has not heard back from Mike Astell. Hanthorne will work on another quote as 3 are required. Tabled until next meeting.
- c. County (Ceres) Lot Land Survey – Andrews stated RQAW quoted a survey for \$6,000 and have done mid-June. Clay Andrews made a motion to hire RQAW to survey the lot for \$6,000 from 4917 with a second from Adam Hanthorne, all voted in favor.
- d. EMA Siren Quote Pine Village – Astell explained the quotes. There are 2 prices due to the coverage area. Boruff explained the control boards were replaced in 2015. The siren head and tops were replaced in the 80s and control board in 2008. Discussed the quote and options. Andrews asked to find out the lead time. Tabled until a later meeting.
- e. Fire Alarms County Buildings – Greenwood explained Mulhaups is a wireless system. Breenco will not engineer a system without agreement due to cost. Koorsens will be here meet tomorrow at 9.

Elected Official/Department Head comments:

- a. Ethan Foxworthy, Council – Discussing Joint Commissioner and Council meeting with Fountain County June 6th at 5:00 p.m. to discuss 911/dispatch move. Hart explained Dispatch center is currently being worked on by Ritter. Discussed equipment to move the dispatch center.
- b. Rusty Hart, Sheriff – Deputies are being fitted for new vests. New vehicles 2022 Tahoe's are built and should be here soon.
- c. Robin Weston-Hubner, Auditor – Explained the ARPA funds have been reported as revenue replacement applied for as well as second tranche. Executive May 18th at 5:00.
- d. Jill Wilson, ADA Coordinator – ADA work is continuing on County.

Public Comment:

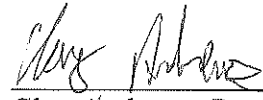
- a. Randy Wurtzbaugh, Williamsport Town Council – Wurtzbaugh explained quote from HWC for new pool is approximately \$4.5 million and engineering fees are not included. Williamsport Town Council will be meeting Thursday to discuss.
- b. Phil Astell, EMA Director – Inquired about the lighting project at the EMA Building. Greenwood stated Hall Electric will be starting this week.
- c. Ben Dispennett, LEDO Director – RFP's are being reviewed. Goal to have for the Council meeting May 31st. READI project to all elected officials with numbers next week. Congressman Jim Baird will be at the Learning Center June 1st at 12:15 – 1:00 broadband will be discussed. Career fair at Seeger for graduating seniors next Monday May 23rd at 11:30 a.m.

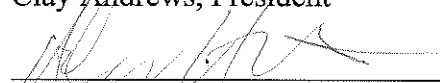
Next Commissioner meeting June 6, 2022 @ 8:30 a.m.


There being no further business Adam Hanthorne made a motion to adjourn with a second from Craig Greenwood, all voted in favor.

ATTEST:


Robin Weston-Hubner, Auditor


Clay Andrews, President


Adam Hanthorne, Vice President


David Craig Greenwood